

EXCEPTIONAL CIRCUMSTANCES

There may be exceptional circumstances which could make you eligible for a bursary even if you do not meet the criteria. If you think this may be the case, then you will need to complete an application form and submit it, with a covering letter explaining your current circumstances.

For more information about exceptional circumstances you can contact Ifield Community College on 01293 420500

For further information contact:
Ifield Community College on
01293 420500

Full details and guidance is
available at the Government web
site:

<https://www.gov.uk/1619-bursary-fund>

**Please note that an
application for bursary
funding does not mean
automatic entitlement.**



Information for Students



Ifield Community College

This leaflet was produced in September 2020

What is the 16-19 Bursary Fund?

Ifield Community College administers the bursary fund to support students who are aged between 16 & 19 and who experience financial difficulties or have a low household income. Eligible students could receive a half-termly allowance which can then be used to buy materials/equipment for their course.

Students may also receive funding for one-off costs such as travel/bus fares or IT equipment.

Full confidentiality will be maintained at all times when dealing with applications.

Who is eligible?

Guaranteed Bursary

Up to £1200 per year

- Young people in care
- Care leavers
- Young people themselves in receipt of Income Support
- Disabled young people in receipt of Employment Support Allowance who are also in receipt of Disability Living Allowance

Discretionary Bursary

Up to £600 per year

Some students will be eligible to apply for a discretionary bursary which will be based upon students in receipt of free school meals or who have a household income of £20,000 a year or less.

What evidence will be required?

To support your application, evidence of family will be required, such as:

- Letter or statement from DWP confirming benefits
- P60
- Tax Credit Award Notice
- Evidence of annual income if self employed
- 3-6 months' worth of Bank Statements

As well as the above, in order to be accepted and maintain the bursary, students are expected to:

- Have acceptable behaviour
- Maintain high levels of attendance
- Meet course requirements
- Follow 6th Form Code of Conduct