

IFIELD COMMUNITY COLLEGE



APPLICATION FOR 16-19 BURSARY

Please return completed form to the 6th form Pastoral Manager, Ifield Community College

Surname:

Forename :

Date of Birth:

Address:

.....

Postcode :

Mentor Group (including study year) :

Please confirm which of the following applies and provide the appropriate evidence with this application – (applications will not be considered without the appropriate supporting evidence)

- I am in receipt of Free School Meals
- I am Looked After by the Local Authority (In Care)
- I was Looked After by the Local Authority in Year 11 (In Care)
- I am personally in receipt of Income Support or Employment Support Allowance (or Universal Credit)
- I am personally in receipt of Disability Living Allowance (or Personal Independence Payments)

Supporting Evidence:

- Confirmation from Local Authority of Entitlement to Free School Meals
- Confirmation from Local authority of current or previous looked after status.
- Official Letter/Statement setting out entitlement to Income Support/Disability Living Allowance /Employment Support Allowance/Universal Credit/Personal Independence Payments
- Tax Credit Award Notice
- Evidence of annual income if self employed
- 3-6 Months' Bank Statements

I certify that the information given is, to the best of my knowledge and belief, correct and that I understand that the College may make enquiries as necessary to verify the information given. I understand that my application for Bursary Funding does not mean automatic entitlement.

I confirm that I will notify the college and the Local Authority of any change in circumstances. Giving false information may result in a referral to the police with the possibility of prosecution.

Signed.....

Date.....

See Guidance Notes on Reverse



GUIDANCE NOTES

This form is to be used for the application for financial assistance from the 16 - 19 Bursary Fund. Any false declaration could result in future payments being stopped and incorrectly paid funds recouped.

Eligibility

To receive a bursary, the young person must be over 16 on 1st September and be under 19 on 31st August in the academic year in which they start their programme of study.

There are two types of awards from the Bursary Fund:

Bursary - Vulnerable Young People

This group covers young people who are looked after by the Local Authority (In Care), care leavers, and those in receipt of Income Support and disabled young people in receipt of both Employment Support Allowance and Disability Living Allowance. The award for this group of young people is £1,200 per academic year, and will be allocated by the ESFA via the school if their criteria is met.

Discretionary Bursary

A Bursary of £600 per academic year could be awarded to young people in receipt of free school meals.

The 16 - 19 Bursary is designed to help support young people who face financial barriers to continuing in education and training after the age of 16, and can be used towards the costs of transport, books and equipment.

The College will retain a hardship fund to cover the cost of bursaries awarded throughout the academic year due to changes in the financial or domestic circumstances of individual Students, or in cases of exceptional circumstances.

Details of the timings and conditions of any payments can be found in the College's 16 - 19 Bursary Policy.

Data Protection

Information collected and processed by Ifield Community College complies with GDPR legislation implemented in 2018. The information provided on this form will be used to process your application for an award from the 16 - 19 Bursary Fund and will not be shared with third parties other than Government Departments administering the fund centrally and to whom we have to report Management Information as requested.