



11th September 2020

Dear Parent/Carer,

Adjustments to bubble arrangements in school

Firstly, and very importantly, I would like to thank you and your child for the support and co-operation you have given since we re-opened last Friday. All the students have complied with the arrangements willingly and have been an absolute credit to you.

We have found that the arrangements have not worked as well as we would have hoped and so we want to move quickly to make them more effective. There are successes; the routes into and out of school have worked well as have zones for break and lunch. Some of the movement around school, however, has not.

In creating year group zones with teachers moving between them, we have created a situation where many young people are standing in corridors in close contact with each other and with teachers. We have also created large blockages at times at doors and stairways. These both have higher risk levels than students of different year groups passing each other in corridors.

As such, we will introduce some changes so as to keep all students and staff as safe as possible.

We will change the rooms used for lessons back to our normal practice of teachers based in their own classroom. We will also introduce more staggering to times of the day. These are both to alleviate pressures on stairs which are far too busy currently and this undermines the very purpose of our bubbles. We will introduce a clean down process for classrooms to enable them to be used by more than one year group as currently happens in Art and Design Technology.

Re-rooming the timetable is a significant job and teachers, having made a lot of changes ahead of our opening will need time to re-organise. Therefore, we will need to use one of our two unallocated INSET days on Friday 18th September. I sincerely apologise for students being off school for a day so soon and would avoid this if I could but I want arrangements that keep everyone safe.

Additionally, we will stagger some more of the times of entry and exit into the building. To do this we will alter lunchtimes for year seven and year eight by ten minutes.



Headteacher: Mr R Corbett
Ifield Community College
Crawley Avenue,
Crawley,
West Sussex,
RH11 0DB
Tel: 01293 420500
Fax: 01293 420501
Email: office@ifieldcc.co.uk



As a result, year seven and eight will finish lunch ten minutes earlier and finish school ten minutes earlier at 2.50pm every day. They will also start and end break 5 minutes earlier.

This will prevent crowding at the end of break, lunch and the end of the day.

The changes are necessary to ensure the smoothest, safest experience of school with access to the best facilities. I am sorry to change so quickly but I am a believer in, "if it isn't working, don't wait to fix it."

This will alleviate several issues we have had for sixth form and with ICT rooms at the same time and allow us to use the field while the weather is good for social distancing.

Please see below for summary of the plans outlined in this letter.

I will put clear information on our website regarding the new practice as soon as it is finalised.

Your support, as ever, is much appreciated.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Rob Corbett'.

Rob Corbett, Headteacher



Headteacher: Mr R Corbett
Ifield Community College
Crawley Avenue,
Crawley,
West Sussex,
RH11 0DB
Tel: 01293 420500
Fax: 01293 420501
Email: office@ifieldcc.co.uk



In summary

INSET day 18th September – no students in school

From Monday 21st September

Students will move to normal teaching rooms where teachers will be based. A clean down process will take place at the end of each lesson.

Students will be encouraged to take the less busy routes around school – not necessarily the shortest routes. There will be no restrictions on which stairs students use, they will be guided to less busy routes.

For Y7 and Y8

Break will start at 10.50 and end at 11.10

Lunch will start at 1.10 and end at 1.50

School will end at 2.50 for Y7 and Y8

Entrances and exits for all year groups will remain the same as now at the start and end of the day.

For break and lunch year nine will use the rear doors.

We will adjust some of the break and lunch areas to utilise the field and the MUGA to increase distancing.



Headteacher: Mr R Corbett
Ifield Community College
Crawley Avenue,
Crawley,
West Sussex,
RH11 0DB
Tel: 01293 420500
Fax: 01293 420501
Email: office@ifieldcc.co.uk